

## **EINFOSE**

<http://einfose.ffos.hr/>

Fourth Transnational Meeting, Graz

### **Friday, July 6, 2018**

Board members:

Serap Kurbanoglu (SK) | Thomas Mandl (TM) | Christian Schloegl (CS) | Jan Pisanski (JP) | Salvatore Ruggieri (SR) | Juan Jose Bote Vericad (JJ) | Tatjana Aparac-Jelušić (TAJ)

Observers from partner institutions:

Stefanie Elbeshausen, İrem Soydal

Aparac-Jelušić proposed the Agenda which was accepted unanimously

Ad 1) Last meeting Minutes were approved

Ad 2) Aparac-Jelušić reported about previous multiplier events.

She reminded partners about the decision to present posters at FEIS 2018 (posters about the departments (size 100 x 70) will be displayed during FEIS (the template will be provided by Tatjana).

Tatjana, Elena and Vittore will check if the reviews were applied to the final version of all accepted contributions.

Boris Badurina will include some more pages on the EINFOSE web site (a more “fuller” version in terms of the content; e. g. Multiplier events (ME), Intellectual outputs)

It was said that a list of participants with the signatures from ME in Barcelona is needed.

Each ME’s host should prepare a short info about MEs.

Graz summer school should have a short description/info as well (the structure of the last year’s report can be copied).

Affiliations are needed (needs an official approval from the university) for the intellectual output reimbursements.

Time sheets are needed: The form has changed, so the newer version should be used.

“Free times” should be considered while filling the forms (SK will provide a filled out example of the form).

Type of work is very important while filling out the forms.

Graz and Hildesheim should coordinate since they shift the tasks.

As for Transnational Project Meetings (TPM):

Agenda, signatures and photos for the TPM in Graz is needed.

There are also project management team meetings, Tatjana will add the details about those.

Codes will be needed for the universities of students which are not from the partner universities.

Intellectual Outputs (will be discussed on Saturday)

Details about the “EINFOSE Platform” will be the part of the IOs.

Ad 3) ESSIS 2018:

Schloegl reported that participation (in terms of students) and communication with them was very good.

2018 questionnaire will be analysed and compared with the previous summer schools 2019 (Pisa team); Results will help to finish the Didactic and Evaluation Frameworks.

Ad 4) Partner's reports:

Kurbanoglu: Ankara team worked on two courses (RM and EIS) with the partners, on Didactic framework.

She also informed that all the official documents (timesheets, university approvals etc.) were already provided to the project administration.

Boté Vericad: Barcelona team uploaded the draft version of the Evaluation framework on google docs (will be discussed on Saturday's meeting).

Mandl informed about Hildesheim's team engagements in preparations for summer school. The team also worked and contributed to the Didactic framework.

Pisanski shortly reported about the Fourth Multiplier Event in Ljubljana which was attended by 20 participants (5 of them were students) from different backgrounds and institutions. Topics covered: administration, Croatia, Lithuania, UK, Sweden's situation regarding the info management education, analysis of entry requirements of different programs, job markets, competencies. Some fruitful discussions from many perspectives were done. Some recommendations were arisen (Vilar sent the related document). Analysis of domestic programs of partner institutions were done and will be presented in Pisa (by Vilar and Pisanski). The recommendations document does not have a list of recommendations up to now, it is more in form of a discussion paper. Comments are welcomed before August, 15. September, 1: Revised version of the Policy recommendations documents will be sent to board members.

Aparac-Jelušić made a comment about the Policy Recommendations first draft by stressing that

- document would be better if it covered more recent literature.
- partners' programs: What we have in common, what are the differences, analysis of expected outcomes should also be added to the recommendations document.
- Identity of information science, criteria for competencies, entry requirements, job markets parts of the document should be extended.
- Graduate level can be connected to the research.
- Zumer might help for the above recommended content.
- The competencies and entry recommendations of the partner programs should be analysed and added to the document.

The first session ended at 19:30.

**Saturday, July 7, 2018**

Board members:

Serap Kurbanoglu (SK) | Thomas Mandl (TM) | Christian Schloegl (CS) | Jan Pisanski (JP) | Salvatore Ruggieri (SR) | Juan Jose Bote Vericad (JJ) | Tatjana Aparac-Jelušić (TAJ)

Observers from partner institutions:

Stefanie Elbeshausen, İrem Soydal

Ad 5) Intellectual Outputs 3 – discussion: Evaluation Framework (Boté Vericad)

After the discussion it was agreed on following issues:

- Accessibility options should be considered more detailed for OERs.
- According to guidelines videos should have captions, it is impossible to handle.
- Some reasoning may be done in the documents for what could be done and what was done.
- Each IO document should be publicly available.
- It will be good to have “internal examiner” from the partners for each document
- Quizzes also should be peer-reviewed.

Ad 6) Intellectual Outputs 4 – discussion: Didactic Framework (Kurbanoglu)

Kurbanoglu reported about the second draft of the document which has mainly 7 parts. She thanked to Aparac-Jelušić and Vilar for their very good comments and contributions which helped the document to make more sense as a whole.

After discussion it was agreed on following:

- new title is recommended: “EINFOSE’s approach to didactics”
- authors names for appropriate section should be added
- all references should be moved to the end of the documents
- revision about the workshops were completed
- Turbanti and Casarosa will send their parts (evaluation of didactic methods for ESSIS) to be added to the document.

Ad 7) Preparations of the International Symposium in Pisa (FEIS), September 10–11, 2018

Ruggieri reported:

- everything about the FEIS is on the web (the preliminary program is also available).
- 2400 visitors (roughly) accessed the web from several countries including Italy, Germany, Russia, etc.
- so far the number of participants: 20 students, 25 regular registrations, 7 local, 12 invited participants - total 64
- 7 authors are missing (no registration yet).
- reminders to missing authors will be send by Aparac-Jelušić
- Soydal may participate to FEIS with early-bird fee.
- 500 Euros for student scholarships is allocated
- selection committee: (Salvatori, Faletar Tanacković and Boté Vericad) selected 10 students (out of 18 submissions) and all of them are registered.
- free registrations for students (up to max. capacity)

- because of the tight budget there will be no social dinner.
- cheese & wine section during the poster session will be organized
- invited speakers and coordinator will attend dinner on September, 1; the number should be known in advance to book a place and know about the price of the dinner.
- in August a call can be made to all participants with information about the dinner price, so the ones that will participate the dinner can let the OC know if they are willing to pay for the dinner and the needed capacity may be determined.
- Budget so far: 15K income, 15K expenses.
- Proceedings: short papers up to 6, long papers 12 pages and an online book will be ready before the FEIS (by the help of 3 Publishing studies students) – Aparac-Jelušić coordinates
- some papers may be published in certain journals under condition that authors indicate that they prepared them in the scope of EINFOSE project.
- there will be the Project management meeting in Pisa, possible on Sunday afternoon (Sept, 9, 18.00 PM).

Ad 8) Intellectual Output 2 – discussion: OERs (structure, responsibilities, translations, dead-lines) and conclusions:

- three components (Videos, PPTs, Quizzes)
- will be multilingual (not for videos and quizzes): Only some ppts will be translated. Mandl should be informed which content will be translated to which language.
- it is not necessary to stick on the content strictly; additions may be done.
- every partner will be in charge for their course for the translations.
- this year's presentations should be counted as prior for the translations
- coordinators for translation:
  - o AIS: Aparac-Jelušić (English, Croatian, Turkish)
  - o RM: Tonta, Kurbanoglu (English, Catalan, Swedish)
  - o IR: Mandl (English, German, Slovenian, Catalan)
  - o EIS: Schloegl (English, German, Turkish)
- for Italian, it will be discussed with Casarosa and Turbanti
- translator names should be added to the presentations
- readings may be revised in accordance with the exercises/quizzes etc.
- a template of the complete list of the courses will be needed
- for each course at least two languages (English + 1 other) will be needed
- original presentations should be uploaded to the google drive by July 15
- translations should be finished and uploaded to the drive until September 15.
- all presentations should be converted to the determined template before the upload
- Quizzes should be added (with answers): 5 questions with multiple choice for each presentation.
- Coordinators can collect and send to Mandl (e.g. as Word files), they will be created on Moodle by Mandl and his team. (Should be sent until August 10.)
- accessibility issues for OERs:
  - o presentations will have different versions: ePub3, pdf, ppt

- only ppt versions should be uploaded to drive
- Centelles and Bosančić may check the ePub3 versions.
- videos will not have captions (huge work, needs too much time).
- September 1: all outputs with all versions will be on the drive.
- all courses will have the course outline and outcomes (and other related information about the translations etc.) in the beginning of the presentation content.
- it will be good to organize the video content downloadable (for the students).

Wrap-up:

- Everything completed that is promised.
- Exchange agreements should be checked and done between all partners.
- A time table for the tasks until September is demanded by the board members.
- Will be good to continue cooperation.
- All teams' members should inform main coordinator about their participation at international or domestic conferences if they talk about the EINFOSE project